

**DUNDURN RURAL WATER UTILITY**  
**Regular Meeting**  
**Minutes**

**Wednesday, November 22, 2023**  
**6:00 p.m.**

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2<sup>nd</sup> Street, Dundurn, Sask. on Wednesday, November 22, 2023.

---

**Present:**

Resort Villages of Shields & Thode:	- Corey Fernets
Town of Hanley:	- Melissa Maddocks
R.M. of Rosedale	- Harold Dyck
Town of Dundurn:	- Matt Jurkiewicz

Elected Members at Large:	- Todd Grabowski
	- Michael Kuzma
	- Murray McArthur

Administrator	-Jason Bellina
---------------	----------------

<b>Absent:</b> R.M. of Dundurn	- David Shortt
	- Jerry Mulder

---

The Regular meeting was called to order by Chairman, Matt Jurkiewicz at 6:08 p.m.

**1. APPROVAL OF AGENDA**

108/2023 **FERNETS** ) **THAT** the agenda be approved as presented.

**CARRIED.**

**2. NEW BUSINESS – MONTHLY FINANCIAL REPORT**

Michael reviewed the complete Financial Report for October 2023.

109/2023 **MADDOCKS** ) **THAT** the Financial Reports for October, 2023 as presented by Michael Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

**CARRIED.**

### **3. REVIEW OF MINUTES FROM October 25, 2023**

110/2023 **JURKIEWICZ** ) **THAT** the minutes from the October 25, 2023, Board meeting be approved as circulated.

**CARRIED.**

### **4. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)**

Jason reviewed the acquisition of the land at PH 6 for solar panels.

Jason discussed the Low Carbon Economy Fund grant program.

Jason discussed the Warm'n'Cozy project being moved to early spring of 2024.

### **5. NEW BUSINESS – CORRESPONDENCE**

SAL Engineering email.

111/2023 **DYCK** ) **THAT** the DRWU installs a 3” line to the property line of the Warm'n'Cozy for future capacity/expansion in the area.

**CARRIED.**

### **6. NEW BUSINESS – ADMINISTRATOR**

112/2023 **McARTHUR** ) **THAT** the Administrator’s Report, Employee Payroll Report, the SRC Water Sample Reports, and the Daily Water Sample Reports for the November 22, 2023, meeting, which are attached to and form a part of these Minutes, be approved as presented.

**CARRIED.**

### **8. NEW BUSINESS – COMMITTEE REPORTS**

No Committee meetings were held.

**9. ACCOUNTS PAYABLE REVIEW AND APPROVAL**

113/2023 **GRABOWSKI** ) **THAT** the accounts from Cheque No. 5030 to Cheque No. 5034 in the amount of \$4,075.68, along with other payments, a list of which is attached to and forms a part of the November 22, 2023, Minutes, be approved as presented.

**CARRIED.**

**11. NEXT MEETING DATES**

- a. **December Board Meeting** – Wednesday, December 20, 2023 6:00 p.m.
- b. **Maintenance** Committee – at the call of the Chair
- c. **Finance** Committee – at the call of the Chair
- d. **HR** Committee – at the call of the Chair

**12. ADJOURNMENT**

114/2023 **JURKIEWICZ** ) **THAT** this meeting be adjourned.  
Time: 7:27 p.m.

\_\_\_\_\_  
Matt Jurkiewicz, Chair

\_\_\_\_\_  
Jason Bellina, Administrator